



**KENYA PRIMARY SCHOOL  
HEAD TEACHERS ASSOCIATION (KEPSHA)**

***Motto: Effective Management for Conducive Learning***



***Constitution***

AMENDED SEPTEMBER, 2012 EDITION



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**THE CONSTITUTION OF THE KENYA PRIMARY SCHOOLS  
HEADTEACHERS' ASSOCIATION  
ARRANGEMENT OF ARTICLES**

**PREAMBLE**

**WE, the members of the Kenya Primary Schools Head Teachers' Association-**

**REALIZING** the vacuum in the Management of our common affairs and the resultant lack of co-ordination of our educational activities:

**AND APPRECIATING** the necessity of setting up a body to co-ordinate all our professional activities and promote our educational and social interests and aspirations:

**Focused** on the aspirations of all primary schools head teachers to foster educational development, best practice school management principles and values, co-operation and maximum utilization of available human and material resources for better achievement of our national education goals:

**COMMIT** ourselves to its vision and objectives:

**RATIFY AND ENACT** this Constitution on *This 1st day of January 2013*:

**AND UNANIMOUSLY ADOPT AND RESOLVE** to be governed by this Constitution.

# CHAPTER ONE

## NAME AND REGISTERED OFFICE

### **DECLARATION AND NAME OF THE ASSOCIATION:**

#### **ARTICLE 1:**

The Association constituted by this Constitution shall be known as “The Kenya Primary Schools HeadTeachers’ Association” hereinafter referred to as “KEPSHA”

### **REGISTERED OFFICE**

#### **ARTICLE 2:**

The registered national office shall be situated in Nairobi but may form Branches and Sub-Branche

## CHAPTER TWO

### OBJECTIVES

#### **OBJECTS:**

#### **ARTICLE 3:**

The objectives shall be as follows:

- 1) To unite all Primary School Head Teachers in all the 47 Counties in Kenya.
- 2) To promote capacity among members by way of organizing seminars, conferences, workshops, short courses on sound principle of education and best practices on governance and administration.
- 3) To co-ordinate educational activities with the Education Officers in all the Districts of the 47 Counties.
- 4) To encourage members of the Association to work as a group for the sake of being strong and to foster co-operation and discipline amongst Primary School Head Teachers.
- 5) To mobilize and manage funds for the activities of the Association and for its development.
- 6) To foster the observance of law and order amongst members under the constitution of Kenya
- 7) To foster good working relationship amongst the education authorities, teachers, parents, pupils and well-wishers.
- 8) To promote the education and social advancement of its members and promote and maintain standards of ethical conduct, professional integrity, professional efficiency and to co-operate with other organizations both local and international on educational matters.
- 9) To promote the full realization of the right to education and universal access to education, a culture of human rights in schools, focusing on the social health and welfare, safety and welfare of all the learners.
- 10) To work in consultation with all agents of change in the improvement of academic standards enhancement of quality education in line with EFA and UPE charter 1990.
- 11) To promote research and development.

## CHAPTER THREE

### GOVERNANCE

#### PRINCIPLES OF GOVERNANCE:

##### ARTICLE 4:

The organs of governance established under this Constitution shall reflect the following principles-

- a) the organs of governance shall be based on democratic principles
- b) good governance, integrity, transparency and accountability
- c) Inclusiveness, equality, equity and non-discrimination
- d) promotion of affirmative action.

#### GOVERNING ORGANS OF THE ASSOCIATION:

##### ARTICLE 5:

**\*The Structure will be in tandem with the 2010 national constitution of Kenya**

The association shall comprise of the following organs-

- a) The Annual Delegates Conference
- b) The National Governing Council
- c) The National Executive Council

The national steering committee(b) KEPSHA shall have the following structures;

- a) National
- b) Regional
- c) County
- d) Sub county

2 (b) KEPSHA shall follow the regional structures as set by the MoE

Region 1: Mombasa Region

- Mombasa
- Kilifi
- Taita Taveta
- Kwale
- Lamu
- Tana River

Region 2: Aberdares Region

- Kirinyaga
- Nyandarua
- Nyeri
- Muranga
- Laikipia
- Kiambu

Region 3: Lake Region

- Kisii
- Nyamira
- Migori
- Homabay
- Kisumu
- Siaya

Region 4: Nzoia Region

- West Pokot
- Turkana
- Busia
- Kakamega
- Bungoma
- Trans Nzoia
- Vihiga

Region 5: Northern Region

- Marsabit
- Isiolo
- Meru
- Tharaka
- Nithi
- Embu
- Kitui
- Samburu

Region 6: Nakuru Region

- Nakuru
- Narok
- Kericho
- Bomet
- Baringo
- Nandi
- Uasin
- Gishu
- Elgeyo-
- Marakwet

Region 7: Garissa Region

- Garissa
- Wajir
- Mandera

Region 8: Metropolitan Region

- Nairobi
- Machakos
- Kajiado
- Makueni

## **ARTICLE 6:**

- 1) The Annual Delegates Conference, otherwise known as, (ADC) shall be the supreme organ through which the Association shall conduct its ordinary business.
- 2) The Annual Delegates Conference (ADC) shall be convened by-
  - a) Twenty One Days Notice period in writing
  - b) Duly signed by the National Secretary
  - c) Accompanied with the Agenda
  - d) Accompanied with the Statement of Annual Audited Accounts
- 3) The Annual Delegates Conference (ADC) shall be held not later than 30th September of each year.

## **AGENDA OF THE ANNUAL DELEGATES CONFERENCE (ADC)**

## **ARTICLE 7:**

- 1) The agenda of every Annual Delegates Conference (ADC) shall be as follows-
  - a) The Notice convening the Conference;
  - b) Confirmation of the minutes of previous Annual Delegates Conference (ADC);
  - c) Consideration of the Audited Accounts;
  - d) Approval of the Audited Accounts;
  - e) Appointment of Auditor;
  - f) Such other matter as the National Governing Council may have decided or a matter of which a member had given notice in writing to the National Secretary at least Twenty Eight Days before the set down date of the Conference
  - g) Any other business with the approval of the National Chairperson.

## **SPECIAL DELEGATES CONFERENCE**

### **ARTICLE 8:**

- 1) Other than the Annual Delegates Conference (ADC), there may be convened a Special Delegates Conference whose only agenda shall be a special or specific purpose for which it is convened.
- 2) The Notice for the Special Delegates Conference shall be issued in a like fashion as that of the Annual Delegates Conference save that its notice period shall be Fourteen Days.
- 3) A special Delegates Conference may be requisitioned by Notice of 25% of the membership of the Association from at least 24 Counties or by an order of the National Governing Council.
- 4) The Special conference must be held within Twenty One Days of receipt of the requisition or order by the National Governing Council.

## **THE NATIONAL GOVERNING COUNCIL (NGC)**

### **ARTICLE 9:**

- 1) There shall be a National Governing Council, hereinafter referred to as the “Council” which shall act as the second Supreme Organ of the Association immediately below the Annual Delegates Conference and whose membership and roles shall be as follows-
  - a) **The Membership**
    - i. 9 National Steering Committee
    - ii. 32 National Executive council
    - iii. 47 County Chairpersons
  - b) **The Role**
    - i. Peruse, study and approve the Association’s Financial Statement
    - ii. Review the activities of the annual events of the Association

- iii. Discuss and prepare agenda for the Annual Delegates Conference
  - iv. Approve National staffing matters
- 2) There shall be three meetings of this organ in any one year and it shall act by simple majority.
  - 3) The National Chairman shall chair the organ.

## **NATIONAL EXECUTIVE COUNCIL (NEC)**

### **ARTICLE 10:**

There is constituted a National Executive Council otherwise referred to simply as the “NEC” whose membership shall comprise 4 executive members from each of the 8 regions. They shall be

- a) Chairman
- b) Secretary
- c) Treasurer
- d) Woman representative

## **ROLE OF THE NATIONAL EXECUTIVE COUNCIL**

### **ARTICLE 11:**

- 1) Be responsible for the management of the Association and for this purpose may give directions to the office bearers as to the manner in which, within the law, they shall perform their duties
- 2) The Council shall have power to appoint such subcommittee, as it may deem desirable
- 3) To authorize the disbursement of all monies on behalf of the National Governing Council
- 4) To identify, develop and manage personnel to man the KEPSHA Secretariat and may hire and fire the same, if need be.

## **QUORUM**

### **ARTICLE 12:**

The quorum for the meetings of the Council shall be half of the members of the Council.

## CHAPTER FOUR

### ADMINISTRATION

#### THE KEPSHA SECRETARIAT

##### ARTICLE 13:

- 1) There is constituted the KEPSHA Secretariat, that will be the organ responsible for administering and implementing policies as set out by the organs in Article 5
- 2) The main offices and Principle places of business shall be situated in an office in Nairobi as determined by the National Executive Council P.O BOX 35598- 00100 GPO NAIROBI, website: [www.kepscha.com](http://www.kepscha.com), email: [info@kepscha.com](mailto:info@kepscha.com), tel: 0205226775

#### DUTIES OF OFFICE BEARERS

##### 1) NATIONAL CHAIRMAN/CEO

- i) The National chairman shall, unless prevented by illness or other sufficient cause, preside over all the meetings of the committees and at all general meetings
- ii) He or She shall be the Spokesperson of the Association
- iii) Shall co-ordinate all the activities of the Association
- iv) Shall administer the Secretariat as the Chief Executive Officer
- v) Shall set its agenda, and concentrate on strategic matters
- vi) Shall ensure that members of the Secretariat receive accurate, timely and clear information to help them reach well informed and well considered decision
- vii) Shall ensure that all the Secretariat members develop an understanding of the views of all the members
- viii) Shall manage the secretariat and make sure that enough time is allowed for discussion of complex or contentious issues;
- ix) Shall take the lead in providing suitable induction for new

Secretariat members;

- x) Shall take the lead in identifying and meeting the development needs of individual Secretariat members;
- xi) Shall ensure the performance of the Secretariat as a whole and its individual members is evaluated at least once a year;
- xii) Shall encourage active engagement by all members of the Secretariat.

## **2) THE NATIONAL VICE CHAIRMAN**

**The functions of the National Vice Chairman shall be as follows-**

- i) The National Vice Chairman shall perform any duties of the National Chairman in his absence and any other duties as assigned to him by the National Chairman
- ii) In the absence of the National Chairman and the National Vice Chairman, the Council shall appoint one of their own to chair that particular meeting

## **3) THE NATIONAL SECRETARY**

**The functions of the National Secretary shall be as follows-**

- i) shall be secretary to The Annual Delegates Council proceedings, The National Governing Council proceedings and The National Executive Committee of the association;
- ii) ensure that members of the secretariat receive accurate, timely and clear information to help them reach well informed and well considered decisions;
- iii) ensure effective communication with all the members;
- iv) issue notice convening all meetings of The Annual Delegates Conference, The National Governing Council and The National Executive Council; And
- v) be responsible for keeping the records of all minutes of any of the meetings in Article 13(c) (iv).

#### **4) DEPUTY NATIONAL SECRETARY**

**The functions of the National Secretary shall be as follows-**

- i) The Deputy National Secretary shall be the principal assistant of the National Secretary and shall deputize the National Secretary in the execution of the National Secretary's functions.
- ii) The Deputy National Secretary shall perform the functions conferred by this Constitution and any other functions of the National Secretary as the National Secretary may assign;
- iii) When the National Secretary is absent or is temporary incapacitated, and during any other period that the National Secretary decides, the Deputy National Secretary shall act as the National Secretary.

#### **5) NATIONAL TREASURER**

**The functions of the National Treasurer shall be as follows-**

- (i) Receive and disburse, under the directions of the National Governing Council, all monies belonging to the Association;
- (ii) Issue receipts for all moneys received by him and preserve vouchers for all moneys paid by him;
- (iii) Be answerable to the National Governing Council and to the members for proper books of account of all moneys received and paid by the Association are written up, preserved and available for inspection; And
- (iv) The Treasurer shall be responsible for collection and banking of all Association funds.

#### **6) DEPUTY NATIONAL TREASURER**

**Functions of the Deputy National Treasurer shall be-**

- i) To perform duties assigned to him or her by the National Treasurer or the National Governing Council.

## **7) ORGANIZING AND PUBLICITY SECRETARY**

**Functions of the Organizing And Publicity Secretary shall be-**

- (i) disseminating information regarding the activities of the Association;
- (ii) keeping the members of the Association a breast with the association affairs; And
- (iii) Co-coordinating co-curricular and cultural activities.

## **8) DEPUTY ORGANIZING AND PUBLICITY SECRETARY**

**Functions of the Deputy Organizing And Publicity Secretary shall be-**

- i) To deputize the Organizing and Publicity Secretary; And
- ii) To perform duties assigned to him/her by the Organizing And Publicity Secretary or by the council.

## **9) NATIONAL WOMEN REPRESENTATIVE**

- i) The function of the National Women Representative Shall be to articulate all women head teachers issues, concerns, and aspirations.

## CHAPTER FIVE

### FINANCE AND FUNDING OF THE NATIONAL SECRETARIAT:

#### ARTICLE 14:

**The National Secretariat shall be funded through either or all of the following means-**

- 1) Members registration fees and monthly subscriptions.
- 2) Grants and Donations from local and international donors.
- 3) Income from Association activities.
- 4) Fundraising activities, festivals or games and sports.
- 5) Loans

#### BANK ACCOUNT:

#### ARTICLE 15:

The funds of the Association shall be managed in a diligent and transparent manner;

- 1) For the above reason the Association shall open, and operate a bank account in its own name, with a reputable bank.
- 2) The funds shall be managed on its behalf by the National Chairman, National Secretary and National Treasurer as signatories.
- 3) All monies meant for the benefit of the Association shall be banked in the said account.
- 4) All the withdrawals there from shall require two signatories, one of them being that of the National Chairman at any one time provided the Secretariat may maintain a petty cash account the value of which must be approved by the National Executive Council.

#### USE OF FUNDS:

#### ARTICLE 16:

The funds of the Association may only be used for the following purposes-

- 1) For running the secretariat, implementing and furthering the objectives of the Association.

- 2) For paying travel and subsistence allowance to the members of the National Governing Council attending all the governance and administrative Meetings of the association.
- 3) For such other purposes as may be decided at the Conference or Council meetings.

## **PRINCIPLES OF FINANCE MANAGEMENT:**

### **ARTICLE 17:**

- 1) All monies and funds shall be received by and paid to the National Treasurer and shall be deposited by him in the name of the Association in any bank or banks approved by the National Governing Council.
- 2) The National Governing Council shall have the power to approach reputable institutions and banks to source and borrow funds to assist in the running of the Association. This shall only be approved by the National Executive Council or the National Governing Council.
- 3) Payments out of the bank or accounts of the Association will be made by the authorized officers of the Association as laid down in this constitution and all cheques shall be signed by any two of the following-
  - a. the National chairman who is a mandatory signatory;
  - b. the National Treasurer; And
  - c. the National Secretary.
- 4) In the event of mismanagement of funds by any officer, a special delegates conference shall be convened and the procedure in Article 22 shall apply.

## CHAPTER SIX

### OFFICE BEARERS, MEMBERSHIP AND ELECTIONS

#### OFFICE BEARERS OF THE NATION EXECUTIVE COUNCIL.

##### ARTICLE 18:

The office bearers of The National Executive Council Association shall be-

- 1) National Chairman.
- 2) National Vice Chairman.
- 3) National Secretary.
- 4) National Deputy Secretary.
- 5) National Treasurer.
- 6) National Deputy Treasurer.
- 7) Organizing and Publicity Secretary.
- 8) Deputy Organizing and Publicity Secretary.
- 9) Women Representative

Office bearers of the Regional, County and Sub County offices shall have the same structures as provided in article 18(i)

#### TRUSTEES, AUDITORS AND LEGAL CONSULTANCY

##### ARTICLE 19:

Other than the officers listed in Article 18, the association shall also have trustees and auditors.

The Trustees'

- 1) All land, buildings and other immovable property and all investments and securities which shall be acquired by the Association shall be vested in the names of not less than three [3] trustees who shall be members of the Association and shall be appointed at an Annual Delegates Conference for a period of Five years. On retirement such trustees shall be eligible for re-election. The Annual Delegates Conference shall have the power to remove any of the trustees and all vacancies occurring by this removal, resignation or death, shall be filled at the same or next general meeting.
- 2) The trustees shall pay all income received from property vested

in the trustees to the Treasurer. Any expenditure in respect of such property which in the opinion of the trustees is necessary or desirable shall be reported by the trustees to the Executive committee which shall authorize expenditure of such moneys as it deems fit.

## **THE AUDITOR.**

### **ARTICLE 20:**

An auditor shall be appointed for the following year by The Annual Delegates Conference. All the Association's accounts, records and documents shall be open for inspection by the auditor at any time. The treasurer shall produce an account of his receipts and payments and a statement of assets and liabilities made up to a date which shall not be less than six weeks and not more than three months before the date of The Annual Delegates Conference. The auditor shall examine such annual accounts and statements and either clarify that they are correct, duly vouched and in accordance with the Laws of Kenya or report to The Annual Delegates Conference in what respect they are found to be incorrect, unvouched or not in accordance with the Laws of Kenya .

- 1) A copy of the auditor's report on the accounts and statements together with such accounts and statements shall be furnished to all members at the same time as the notice convening annual general meeting is sent out.
- 2) An auditor may be paid such honorarium for his duties as may be resolved by the Annual Delegates Conference appointing him.
- 3) No auditor shall be an office bearer or a member of the National Governing Council of the Association.

## REMOVAL OF ANY OFFICER.

### ARTICLE 20:

- 1) A member of the association, supported by at least a third of all the members, may during the Annual Delegates Conference or Special Delegates Conference move a motion for removal of any officer-
  - a) on grounds of a gross violation of a provision of this constitution;
  - b) where there are serious reasons for believing that the officer has committed a crime under the laws of Kenya; And
  - c) for gross misconduct.
- 2) If a motion under clause (1) is supported by at least two thirds of all the members of the Association present at either of the Conferences as stipulated in Article 20(1) above-
  - a) The chairman shall inform the National Governing Council of the motion within three days after the conference.
  - b) The officer shall continue to serve pending the outcome of the National Governing Council.
  - c) Within Seven days of receiving notice of the motion and its resolution the National Governing Council may appoint a special committee that shall-
    - i) to investigate the matter; and
    - ii) report to the National Governing Council within 14 days whether it finds the particulars of the allegations against the officer to have been substantiated; And
    - iii) the officer accused shall have a right to appear and before the special committee during the investigations.
  - d) If the special committee reports that the particulars of any allegations against the officer have not been substantiated no further proceedings shall be undertaken. The matter will cease.

## VACANCY IN THE SECRETARIAT.

### ARTICLE 22:

Any of the offices provided in Article 18 shall become vacant if the holder of the office-

- a) Dies;
- b) Retires
- c) Ceases to be a member of the Association;
- d) Resigns, in writing, addressed to the National Chairman; or
- e) Otherwise ceases to hold office for reason of being removed from office as provided in
- f) If one is are removed from office as provided in article 21

## SUCCESSION/REPLACEMENT

### ARTICLE 23:

- 1) The National Governing Council shall have the discretion to appoint a replacement to the vacant office in an acting capacity for a maximum of 90 days and thereafter confirm the appointment. This appointment should be based on the principle of regional balance and affirmative action AND ADVICE FROM THE AFFECTED REGION[S].
- 2) Should the vacancies consist of more than 50% of the National Executive Council, the National Governing Council shall be obligated to convene a special Delegates Conference forthwith to fill the vacancies.
- 3) If a person assumes office under clause 2, it shall be deemed for purposes of Article 25 (1)-
  - a) to have served a full term as officer if, at the date on which the person assumed office, more than two and half years remained before the date of the next scheduled election.
  - b) not to have served a term as officer, in any other case.

## MEMBERSHIP.

### ARTICLE 24:

- 1) There are three categories of members-
  - a) Ordinary members – who shall be fully paid up members who are serving head teachers in both public and private schools and shall have, and enjoy the right to vote.
  - b) Honorary member – This category of membership is by invitation and is reserved to retired head teachers who offer special services to the Association.
  - c) Associate Member – this shall also be by invitation with no voting rights but reserved for those who bring unique/special expertise to the Association.
- 2) The membership of the Association shall comprise:-
  - a) All paid up Primary Head Teachers of all counties to pay an entrance fee for registration fee Kshs300/= and monthly subscription of Kshs100/= by check-off system.
  - b) Any head whether substantive or acting of a primary school conducting courses leading to Kenya Certificate of Primary Education (KCPE) or an equivalent standard of educational attainment and such institutions approved by the ministry of education shall become members by subscription and may continue being members on successful retirement.
  - c) Membership is voluntary.
- 3) Each registered member will pay a monthly fee as approved by the Annual Delegates Conference and shall authorize a deduction of this fees by the Teachers Service Commission (TSC).
- 4) Any person who resigns or is removed from membership shall not be entitled to a refund of his/her subscription, or any part thereof, or any money contributed by him/her at any time.
- 5) Any member who falls into arrears with his annual subscription for more than one year shall automatically cease to be a member of the Association and his name shall be struck off the register of members. The Council may, however, at its discretion, reinstate such a member on payment of the total amount of subscription outstanding.

- 6) The National Executive Council, subject to ratification by the National Governing Council shall have the power to enlist honorary members and patrons. Honorary members should be retired head teachers.
- 7) The Council shall have the power to enlist associate members who will pay the same annual subscription as ordinary members.

## **ELECTIONS.**

### **ARTICLE 25:**

- 1) The offices of the Association shall be elective, except as may be otherwise provided herein, and holders thereof shall remain in office for five (5) consecutive years and shall be eligible for reelection for a maximum of two terms, where a 'term' is hereby declared and understood to be five years.
- 2) Elections of the national steering committee shall be conducted by the 4 executive delegate members from the eight regions or simply by NEC Representation of the 9 steering committee members shall have a national outlook.
- 3) A person is eligible for election as an office bearer if the person is:
  - i) A fully paid up member
  - ii) A serving head teacher for over 5 years
  - iii) A person should have certified the moral and ethical requirements as prescribed in the constitution of Kenya Chapter 6.
- 4) Elections of the National Steering Committee should be adopted during Annual Delegates Conference.

## CHAPTER SEVEN

### GENERAL PROVISIONS

#### PROCEDURE AT MEETINGS:

##### ARTICLE 26:

- 1) At all meetings of the Association, the National chairperson, or in his/her absence, vice national chairperson or appointed temporary chairperson by the meeting shall take the chair.
- 2) The Chairperson may, at his/her discretion, limit the number of persons permitted to speak in favor or against any motion.
- 3) Resolutions shall be decided by simple voting by a show of hands or by ballot according to the National Chairperson's decision. In case of equality of votes, the Chairperson shall have a second or casting vote.
- 4) Quorum at all meetings of the Association shall be 50% of those entitled to attend.

#### BRANCHES.

##### ARTICLE 27:

Branches and Sub-Branches of the Association may be formed with the approval of the National Governing Council and the Registrar of Societies and they will adopt the same constitution as that of the Association.

- 1) The branches and Sub-Branches will not be dissolved without consultation with the National Governing Council.
- 2) There will be at least one branch in each of the eight Regions. The Annual Delegates Conference shall have the power to change the number of regions or make any other relevant adjustments.
- 3) There will be at least one sub-branch in each of the 47 counties as provided the Constitution of Kenya 2010.

#### INSPECTION OF ACCOUNTS AND LIST OF MEMBERS

##### ARTICLE 28

The books of account and all documents relating thereto and a list

of members of the Association shall be available for inspection at the registered office of the association by any officer or member of the Association on giving not less than seven days notice in writing to the Association. (This rule applies to registered members only).

## **DISCIPLINE AND VOTE OF NO CONFIDENCE**

### **ARTICLE 29:**

- (i) By virtue of his/her membership, every member automatically undertake to be bound by this Constitution any intentional or willful breach of this Constitution or conduct unbecoming of a member shall render a member liable to expulsion if the council deems it to be in the best interest of the Association, such expulsion to be confirmed by the Annual Delegates Conference at its next convenient session. A member whose expulsions under consideration shall be notified in writing and shall be given an opportunity to defend himself/herself.
- (ii) The vote of no confidence shall be passed by 2/3 of the registered and paid up membership of all the counties in the republic.

## **BY-LAWS**

### **ARTICLE 30:**

- (i) The National Governing Council shall have power to make, amend or repeal by-laws as it deems fit for the better management of the Association and enforce them provisionally after 2 (two) month's notice till confirmed or otherwise at the Annual delegates Conference.
- (ii) If 2/3 (two thirds) or more of the members raise objection in writing the by-law/ by-laws shall be brought before special Annual Delegates Conference called for that purpose for consideration.

## **AMENDMENTS TO THE CONSTITUTION**

### **ARTICLE 31:**

Amendments of the constitution of the Association must be approved by at least a two thirds majority of members at The Annual Delegates Conference of the Association but they cannot be implemented without prior consent in writing of the Registrar, obtained upon application to him made in writing and signed by the three of the office bearers which must include the National Chairman and the National Secretary.

## **DISSOLUTION**

### **ARTICLE 32:**

The Association may be dissolved by two thirds majority vote of the paid up members at the Annual General Meeting. The residual resources after clearing all liabilities of the Association shall be distributed to charitable organizations as directed by the Annual Delegates Conference.



Produced by:-

Kenya Primary Schools Head Teachers Association

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NAIROBI

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Date.....

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